

**Title:** Muenzer, Hedwig C. Papers

**Reference Code:** Mss-2571

**Inclusive Dates:** 1932 - 1968

**Quantity:** 1.4 cu. ft.

**Location:** WHS, Sh. B086

**Abstract:** Hedwig C. Muenzer (Mrs. Oscar Muenzer) joined the Milwaukee County Historical Society (MCHS) in February 1936, shortly after it was organized in August 1935. She served as Recording Secretary for more than twenty years. Born in Vienna, Austria, in 1899, Hedwig Muenzer came to Milwaukee during her childhood. She graduated from the old German-English Academy and the old Milwaukee Normal School. She earned Bachelor and Master degrees at Marquette University. She taught at Mound Street school and taught students for 25 years at Phillip Elementary School. She retired from teaching in 1966. Mrs. Muenzer donated old prayer books and other items to the Milwaukee County Historical Society. In addition to being active in many MCHS committees, she was also a member of the Milwaukee Teachers Education Association, the International Institute, and the Turners Club. Her husband, Oscar, was an engineer at the International Harvester Co. They resided at 3438 N. 14<sup>th</sup> Street in Milwaukee. Mr. Muenzer died in 1963. Mrs. Muenzer died on August 9<sup>th</sup>, 1968, and was buried in Holy Cross Cemetery.

**Scope and Content:** This collection consists of various correspondence, publications, and other information such as Board Meeting Minutes recorded by Mrs. Muenzer. In addition to the Milwaukee County Historical Society records, there are other items that provide interesting information about the city of Milwaukee and Wisconsin.

**Access and Use:** No restrictions

**Language:** English

**Notes:** The collection was processed July 9, 2004, by Elspeth C. O'Vanin.

**Arrangement:**

<b>Folder Heading</b>	<b>Box #</b>	<b>File #</b>
MCHS - Incoming Correspondence, 1948 - 1953 <ul style="list-style-type: none"><li>- Miscellaneous Letters</li><li>- Letter from the Ladies Auxiliary of the Old Settlers Club, Nov. 1951?</li><li>- Three Letters from Marion Ogden: June 19, 1952 , February 9, 1953 and August 2, 1953</li></ul>	1	1
MCHS - Outgoing Correspondence, 1944 – 1965 <ul style="list-style-type: none"><li>- Miscellaneous Letters</li><li>- Letters to Hedwig Muenzer</li><li>- Letter to Dr. Herbert Kuhm re: resignation, January 3, 1952</li><li>- Copy of Letter to Police Chief Harold Brier from Henry C. Friend,</li></ul>	1	2

attorney, October 26, 1965		
Letters from Harry H. Anderson, Executive Director, 1963 – 1964	1	3
Correspondence of Bernhard C. Korn, President, 1947 – 1962 <ul style="list-style-type: none"> <li>– Resignation Letter, April 3, 1947</li> <li>– Miscellaneous Note and Postcard</li> <li>– Letter from Ronold A. Drechsler re: Board of Directors resolution, November 21, 1962</li> <li>– Letter from Henry C. Friend re: new site location, November 5, 1964</li> <li>– Letter to Henry C. Friend re: new site location, November 11, 1964</li> </ul>	1	4
Miscellaneous Correspondence, 1951 – 1952 <ul style="list-style-type: none"> <li>– Two Letters to Leroy Steller, 1951</li> <li>– Letter from Scott McCormick re: dairy plant history, February 16, 1952</li> <li>– Copies of Letters sent to Scott McCormick from Dale Wilson and Clifford L. Lord, February 1952</li> <li>– Letters from Clifford L. Lord to Dale Wilson, 1952, and to Leroy Steller, 1953</li> </ul>	1	5
Newspaper Clippings (articles & photos) <ul style="list-style-type: none"> <li>– Various clippings (no date)</li> <li>– Various clippings, 1943 - 1966 (Photos of Hedwig Muenzer, Sept. 23, 1954 and October 3, 1955)</li> </ul>	1	6
<i>Historical Messenger</i> , the Milwaukee County Historical Society Magazine <ul style="list-style-type: none"> <li>– Letter from Ralph M. Aderman, chairman, Editorial Committee, re: special issue, (December 20, 1960)</li> <li>– March 1960, December 1960</li> <li>– June 1965, September 1965, December 1965</li> <li>– September 1966</li> <li>– March 1967, June 1967, December 1967</li> </ul>	1	7
MCHS <i>NEWSLETTER</i> , 1952 - 1955 (not inclusive)	1	8A
MCHS <i>NEWSLETTER</i> , 1956 - 1960 (not inclusive)	1	8B
MCHS <i>NEWSLETTER</i> , 1961 - 1963 (not inclusive)	1	8C
MCHS <i>NEWSLETTER</i> , 1964 - 1967 (not inclusive)	1	8D
MCHS <i>NEWSLETTER</i> , September 1953, July/August 1957, and a miscellaneous issue (no date), all with missing pages	1	8E
Correspondence to Officers and Board Members, 1953 – 1965 <ul style="list-style-type: none"> <li>– Christmas Card, (First Wisconsin National Bank) with meeting agenda, December 29, 1953</li> </ul>	1	9
Notices and Announcements for Board Member Meetings, 1945 – 1960 <ul style="list-style-type: none"> <li>– Four Meeting Notices (paper) 1945 - 1960</li> <li>– Two Postcard Announcements (no year, no postmark)</li> <li>– Postcard Announcements (with date and postmark), 1944 - 1955</li> </ul>	1	10
Board Meeting Minutes, MCHS, 1951 - 1959 (not inclusive)	1	11A
Board Meeting Minutes, MCHS, 1960 - 1961 (not inclusive)	1	11B
Board Meeting Minutes, MCHS, 1962 (not inclusive)	1	11C
Board Meeting Minutes, MCHS, 1963 (not inclusive)	1	11D
Board Meeting Minutes, MCHS, 1964 (not inclusive)	1	11E

Board Meeting Minutes, MCHS, 1965 (not inclusive)	1	11F
Notices of Regular, General, Monthly and Annual Meetings, 1936 – 1965 <ul style="list-style-type: none"> <li>– Paper Notice, March 30, (no year)</li> <li>– Postcard Notices with Photos, 1936</li> <li>– Postcard Notices, 1944 – 1945</li> <li>– Notices of General Meetings: February 1963</li> <li>– Notices of Annual Meetings: 1952 - 1965</li> </ul>	1	12
Minutes of General Meetings and Annual Meetings, 1954 – 1965 <ul style="list-style-type: none"> <li>– Minutes of General Meeting: April 1963 (one copy contains draft of letter written by Mr. Friend, May 7, 1963, on reverse side)</li> <li>– Minutes of Annual Meetings, 1954 - 1965 (not inclusive)</li> <li>– Annual Reports for September 1963 - 1964 and September 1964 – 1965</li> <li>– Restated Articles and Amended By-Laws, November 1965</li> </ul>	1	13A
Minutes of General Meetings and Annual Meetings, 1954 – 1965 <ul style="list-style-type: none"> <li>– Miscellaneous Reports, 1948 - 1962 (one undated)</li> </ul>	1	13B
Miscellaneous Meeting Minutes and Notes <ul style="list-style-type: none"> <li>– Board of Directors Meeting, no date</li> <li>– Meeting, January 25, 1950 (“Duties, Mr. J. Mueller”)</li> <li>– Meeting, October 19, 1965</li> </ul>	1	14
Membership Campaign Materials and Membership Letters <ul style="list-style-type: none"> <li>– Membership Application (no date)</li> <li>– Membership Campaign Draft, March 1, 1954</li> <li>– Membership Campaign Information List (no date)</li> <li>– Membership Campaign Letter (no date)</li> <li>– Life Membership Request Letters, 1953</li> <li>– Membership Letters (Membership renewal, “Ted Mueller Day”, meeting information, including information on new site locations), 1937 - 1965</li> </ul>	1	15
Membership Lists and Board Member Lists, 1956 – 1965	1	16
Articles of Incorporation, 1935 - 1965 (some undated) <ul style="list-style-type: none"> <li>– Proposed Amendments to Articles of Incorporation, August 18, 1961</li> <li>– Draft of Contract, acquisition of First Wisconsin National Bank Building by Milwaukee County, Received May 4, 1965</li> </ul>	1	17
By-Laws (Including Proposed and Revised By-Laws) 1940 – 1966 <ul style="list-style-type: none"> <li>– page one, amended By-Laws, no date</li> </ul>	1	18
Committee Papers and Reports, 1957 – 1968 <ul style="list-style-type: none"> <li>– Nominating Committee Papers &amp; Reports, 1957 - 1968 (one undated)</li> <li>– Finance Committee Meeting Minutes, October 1962</li> <li>– Museum Committee Meeting Minutes, October 19, 1965</li> <li>– Special Events Committee Meeting Minutes, February 16, 1966</li> <li>– Miscellaneous Committee Information, 1957, 1961 - 1962 (one undated)</li> </ul>	1	19
Open House Announcement Letters, Flyers, Postcards, and Invitations <ul style="list-style-type: none"> <li>– Postcards, 1950 – 1955</li> <li>– Invitations, 1948 – 1955</li> <li>– Letters and Flyers, 1953 - 1964</li> </ul>	1	20

Announcement Letters, Flyers, Invitations and Postcard for Tours, Presentations, Lectures, and Special Events, 1938 - 1965	1	21
Annual Banquet (Annual Supper) and Annual Picnic: Announcements, Invitations, and Programs, Joint Meeting & Banquet (Phi Alpha Theta) <ul style="list-style-type: none"> <li>- Joint Meeting Program, Annual Banquet Programs, 1962 – 1967</li> <li>- Announcements, Invitations and Flyers for Annual Banquet, 1949 – 1967</li> <li>- Annual Picnic Tour and Dinner Information Sheet, signed by Leroy Steller? (no date)</li> <li>- <i>The Day Lincoln Came to Milwaukee</i>, Play Program, Annual Banquet, January 29<sup>th</sup>, 1959</li> </ul>	1	22
Annual Award Dinners, Award of Merit, Annual Prize Essay Competition <ul style="list-style-type: none"> <li>- Annual Award Dinner Invitations, 1954 - 1958 (some undated)</li> <li>- First Annual Award of Merit Guidelines</li> <li>- First Annual Prize Essay Competition Guidelines</li> </ul>	1	23
Financial Notes, Records and Statements <ul style="list-style-type: none"> <li>- Petty Cash Notes: Food Expenses and Miscellaneous Lists, 1947 - 1966, (some undated)</li> <li>- Reservation Requests for “Old Spring Street “Pilgrimage, July 1953</li> <li>- Annual Picnic Financial Sheets, 1957 &amp; 1959</li> <li>- Financial Contributions, 1951 - 1964</li> <li>- Sources of Income, 1966 &amp; Total Assets, 1958</li> <li>- Budget Proposals, 1953 - 1954, 1966</li> <li>- Financial Statement Letters, 1964 - 1965 (not inclusive)</li> </ul>	1	24A
Financial Notes, Records and Statements <ul style="list-style-type: none"> <li>- Bill and Petty Cash Records, 1956 - 1965, including Banquet Report, May 10, 1961</li> </ul>	1	24B
Financial Notes, Records and Statements <ul style="list-style-type: none"> <li>- Yearly Audits: 1953, 1954, 1956, 1957, 1959, &amp; 1960</li> </ul>	1	24C
MCHS Brochures and Materials on Donation Solicitation, Program Development, and Membership <ul style="list-style-type: none"> <li>- Various brochures, 1966 - 1967 (some undated) (4 versions of MCHS &amp; Activities Brochure)</li> <li>- Donation &amp; Development Program Information, 1967-1968 (some undated)</li> <li>- Fundraising, Radio Appeals (including WTMJ Editorial, 1964)</li> </ul>	2	25
Milwaukee & Wisconsin History Information, including City & County Government Information <ul style="list-style-type: none"> <li>- Various Brief Writings on Milwaukee</li> <li>- Beginnings of Milwaukee County Historical Society</li> <li>- <i>Christmas (In the Good Old Days)</i></li> <li>- Estabrook Family History Brief, Estabrook Park Information (reverse side)</li> <li>- <i>Notes on the Village of Port Ulao</i>, (MCHS, Newsletter #2, September 18, 1945)</li> </ul>	2	26

<ul style="list-style-type: none"> <li>- <i>Wisconsin Firsts</i>, June 1950</li> <li>- Songs and Speeches</li> <li>- Milwaukee: City &amp; County Information <ul style="list-style-type: none"> <li>o Statistical Facts, City of Milwaukee, January 1, 1932</li> <li>o Milwaukee Safety Building Announcement, January 1, 1932 (Supervisors &amp; Officials List on reverse side)</li> <li>o Milwaukee County Board of Supervisors, 1946 and 1964 – 1965</li> <li>o List of Milwaukee Aldermen, 1964</li> </ul> </li> </ul>		
Announcements, Brochures, Programs, Newsletters, and Publications from Wisconsin Historic Places, Events, and Organizations, 1941 - 1965 <ul style="list-style-type: none"> <li>- Various Announcements, Programs and Brochures</li> <li>- Hotel Pfister Gallery of 19<sup>th</sup> Century Paintings Program Booklet with reprint of Milwaukee Journal Article (1953) attached to back cover page</li> <li>- Rock County Historical Society Newsletter, Vol. 4, No. 5 &amp; No. 6, 1952</li> <li>- Proceedings from State Historical Society of Wisconsin, 1953, with letter to Hedwig Muenzer inquiring about Walter Bubbert's authorized representation of the MCHS at Board of Curators Meeting in Madison (letter dated October 30, 1953)</li> <li>- Various Wisconsin Historic Information/Education Papers</li> <li>- Various Publications of the State Historical Society of Madison</li> <li>- WHAT Does a Historical Society Do?, reprint from American Heritage Magazine, 1950</li> </ul>	2	27
Milwaukee County Junior Historical Society <ul style="list-style-type: none"> <li>- Entry Blank Form for Members</li> <li>- Fourth Annual Convention Program, May 1966</li> <li>- Various Information on Tours, Conferences, Conventions and Meetings, 1960 -1966</li> </ul>	2	28
The Women's Auxiliary of the Milwaukee County Historical Society <ul style="list-style-type: none"> <li>- Officers and Board Member Information, Annual Meeting Reports, Committees, and MCHS building petition letter, 1964 - 1965</li> <li>- Brochures on Membership, Tours, Special Events (Fundraisers), 1965 -1968</li> <li>- <i>The Auxiliary CANDLE</i> (Women's Auxiliary Newsletter) <ul style="list-style-type: none"> <li>o Volume 1, No.1, December 1964? (no title)</li> <li>o Volume 1, No.2, January 1965 (no title)</li> <li>o Volume 1, No. 3, March 1965 - Volume 4, No. 2, January 1968 (not inclusive)</li> </ul> </li> </ul>	2	29
Lowell Damon House, 1951 - 1964 <ul style="list-style-type: none"> <li>- <i>MCHS &amp; its Activities</i> brochure (2 versions)</li> <li>- Various items on Tours, Committees, Donations and Expenses</li> </ul>	2	30
Blank Stationery & Forms, 1963 -1965 (some undated)	2	31
Miscellaneous Items, 1935 – 1966 <ul style="list-style-type: none"> <li>- Terrace Avenue Museum Postcards</li> <li>- Various Notes &amp; Papers</li> </ul>	2	32