



For more information or to set up an interview, please contact:
Mary Jo Knapp, Education and Historic Sites, at (414) 273-8288.
E-mail: MJKnapp@milwaukeehistory.net

POSITION:

Collections and Exhibits Volunteer

SUPERVISOR:

Janean Van Beckum, Curator

POSITION DESCRIPTION:

Projects will vary based on the current needs of the department. General duties may include donation processing, artifact rehousing, artifact research, and exhibit research.

Example Opportunities:

- Set-up and take-down of annual exhibit (runs January-April)
- Use Catalogit to update collections records
- Work on inventory project and proper rehousing of artifacts

REQUIREMENTS:

Volunteers must be able to communicate effectively, be dependable, and have the ability to work independently and within a team setting. Volunteers must be 18 years or older or accompanied by an adult. Role may require standing, navigation of busy or cramped workspaces, climbing ladders, and the ability to lift 20lbs. Accommodations may be possible and can be discussed at your interview.

TIME COMMITMENT:

Minimum time commitment can be discussed based on any school requirements and projects.

TRAINING:

Needed training provided.

BENEFITS:

- Free family admission to the Milwaukee County Historical Society's Historic Sites.
- Discount of 40% on membership in the Milwaukee County Historical Society.
- Opportunities to participate in Museum programs, events, and activities.

A criminal background check may be conducted prior to volunteering.

Milwaukee County Historical Society, 910 N Dr. Martin Luther King Jr. Dr., Milwaukee, WI 53203
www.milwaukeehistory.net